

**Global Center of Excellence for Mechanical Systems Innovation (GMSI)**  
**2012 Call for Research Assistant (RA) Applications**

February 16, 2012

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Program Leader  
Professor, Mechanical Engineering

**[Eligibility]**

1. Students enrolled in a doctoral (Ph.D.) course in any one of the following departments: Mechanical engineering, aeronautics and astronautics, systems innovation, precision engineering, materials engineering, applied chemistry, chemical system engineering.
2. Students who are expected to enter the doctoral course in any one of the above departments in April of this year. However, the RA appointment will only occur after commencement of doctoral course.
3. Please note that those who are currently participating in a different GCOE program (as of Feb. 2012) are not eligible to apply.
4. International students must have a visa status of **“College Student”**. Be sure to obtain your visa and arrive in Japan by April 1st, 2012. Your date of arrival will be determined from the immigration stamp in your passport or the “landing date” printed on your Certificate of Alien Registration (your ID card). RA compensation is paid on a full-month basis, so if you arrive in Japan (or obtain the appropriate visa status) on April 2nd or later, your RA appointment will not begin until May 1st.

**[Period of Appointment]**

April 1, 2012 to March 31, 2013

**[Terms of Appointment]**

1. All new RAs will receive the same monthly stipend (unless this would violate #3 below). The stipend for new RAs for the 2011 academic year was 90,000 yen.
2. If an RA wishes to extend their appointment, the value of their monthly stipend shall be determined based on a re-evaluation that takes into consideration their research accomplishments as well as participation in and contributions to GMSI.
3. There is a limit on the maximum monthly stipend, which includes external sources such as scholarships. This limit in 2011 was 180,000 yen, but is subject to change.
4. Those who receive salaries or scholarships (such as the MEXT government scholarship) can still be appointed as RAs. However, their monthly stipend will be determined according to the salaries and scholarship amounts as per #3 above.

5. The GMSI program is scheduled to continue until March 2013, but changes to the appointment terms and/or mid-term cancellation of the appointment are possible.

#### **[Other Conditions]**

Students who have been appointed as an RA shall submit a monthly "Research Assistant Study Implementation Report" to the GMSI office. RAs are also obliged to participate in GMSI sponsored educational and research programs, including study meetings, seminars, and symposia. In the case that an RA is requested to assist with a GMSI sponsored program or event, the RA's best efforts to attend and participate are expected.

#### **[Requests to the Faculty Advisor]**

RA appointment is approved on the condition that the advising faculty member fully understand the educational and research programs provided by GMSI, as well as the purpose of the GMSI, and allows the student to actively participate in GMSI educational and research programs.

#### **[Screening Method and Notification]**

Selection will be based on strict screening by the committee consisting of GMSI project members. We will notify each applicant of the selection result.

#### **[Application Deadline]**

**Friday, March 9, 2012, at 15:00.**

#### **[Application Process / Where to Submit Documents]**

1. Prepare and submit the following documents:

- ① Consent form
- ② 2011 Completion Report / 2012 Application Form  
*(This format is for both, Completion and Application. Please use this form if either applies to you.)*
- ③ RA name list (Excel file)
- ④ Passport copies (International students only)
  - One copy of the page showing your photo, name, and personal information
  - One copy of the page showing your visa status (either the visa or a renewal stamp).
- ⑤ Copy of Alien Registration Card (International students only)
  - Copies of both sides of the card are necessary

(If you don't yet have an ID card, submit the receipt of Alien Registration instead.)

◆①②④⑤⇒ These must be checked by your Advising Professor, and then sent to the

address below.

<GMSI office address> :

Ms. Terunuma, Ms. Enomoto

GMSI office

Engineering Bldg. 2, Room 203 (2<sup>nd</sup> floor)

The University of Tokyo, Hongo Campus



The student must prepare this form and email it to the following address.

<email address> : [gmsi-ra-registration@mechasys.jp](mailto:gmsi-ra-registration@mechasys.jp)

**[GMSI office]**

Eng. Bldg. 2, Room 203

Tel: 03-5841-7437 (extension 27437)

Email: [gmsi-ra-registration@mechasys.jp](mailto:gmsi-ra-registration@mechasys.jp)

<http://www.mechasys.jp>